

AYOMIDE ALAJOGUN

PRODUCT/PROJECT MANAGER

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ABOUT ME

I am a project and product management professional passionate about seeing ideas come to fruition. I am proficient in project and product management, cross-team communication, and best-in-class customer service. I am experienced in coordinating logistics, scheduling, and personnel for various small and medium-scale events.

I am invested in overseeing and assisting a product to achieve its vision at any stage of its market-life. I enjoy finding creative solutions across customer service, marketing, blockchain, Web-3 and web development initiatives.

SKILLS

- **TECHNICAL SKILLS**

HTML 5 | CSS 3 | JavaScript/ ECMA 5&6 | Visual Studio Code | Ubuntu/Linux | Miro | Canva | Asana | Jira | Trello | Microsoft Office | Microsoft Admin | Docker | Git | GitLab | GitHub | Agile | Scrum | Lean | Kanban | OKRs | Notion | Discord |

- **NON-TECHNICAL SKILLS**

People Management | Time Management | Optimization and prioritization | Leadership | Attention to Detail | Creativity and Innovation | Effective Communication | Interpersonal Skills | Event Planning.

- **LANGUAGES**

English (proficient) | Yoruba (proficient) | French (proficient) | Spanish (beginner)

PROFESSIONAL EXPERIENCE

March 2023 – June 2023 | *Product Manager and Teams Co-ordinator, NEPRIDAO*

- Managed a cross-functional team of 10+ stakeholders across 3 timezones in delivering two products in 3 months;
- Piloted culture change across processes by unifying and transforming processes;
- Prepared and implemented appropriate work breakdown structure to better delineate and assign tasks, increasing ease of work by 78% in 3 months;
- Coordinated a sprint team of 5 in building a Decentralised Finance (DeFi) platform in 3 weeks;
- Providing technical assistance to the design team to ensure accessibility for special needs;

February 2023 – March 2023 | *Product and Project Manager, Alpha Group*

- Coordinated a cross-functional team to across 4 timezones in a 3 week sprint to build a functional product on time and in budget;
- Prepared and delivered the product pitch in 10 minutes to generate stakeholder buy-in;
- Using of Project Management artifacts such as Gantt charts, Network diagrams, Work breakdown structure, amongst other tools to monitor task progress and team performance;
- Employed Product Management artifacts such as Use Cases, Product Requirement Documents, Use cases, User stories and Business Requirement Documents to streamline scope and useful increments;

Aug 2022 – February 2023 | *Junior DevOps Engineer/Executive Assistant, FarmzzU StartUp Ltd*

- Assisted teammates to overcome obstacles and blockers as well as providing support that minimised SaaS failure by 80% ;
- Created and wrote use cases and user stories for 4 product features, thereby covering 35% of the sprint tasks;

- Spearheaded networking and connections with valuable partners and customers, increasing the company awareness by 15%;
- Participated in negotiations and discussions with key stakeholders and intending partners, increasing partnership and retention by 48% in 6 months;
- Planned and organised team activities;
- Conducted interviews for the recruitment team to hire culture fit staff that made up about 40% of the work force ;
- Onboarded new hires and familiarizing them with the work environment;
- Contacted Insurance companies to discuss Employee Share Scheme to increase employee satisfaction by 70%
- Drafted the Terms & Conditions as well as Privacy Policy for farmer's management platform;

EDUCATION AND QUALIFICATION

Women Techsters Fellowship '23 <i>Product Management</i>	2023
Coursera X Google <i>Google Project Management: Professional Certificate</i>	2023
Coursera X Advancing Women In Product (AWIP) <i>The Business of Product Management</i>	2022
Women Techsters Bootcamp <i>Front-End Web Development</i>	2020
Pluralsight X Google Africa Development Scholarship <i>Front-End Mobile Development</i>	2021
University of Lagos <i>Law</i>	2019

INTERESTS

European dances | Arts, Poetry and Paintings | Cooking | Event Planning | Choral music | Consulting on Products for early stage and established startups.

VOLUNTEERING

- Volunteer Tutor of Product Management on LightHall, 2023;
- Tech Girls Drive: Educating the female students of Mind Builders High School, Ikeja on the how to build a career in tech, 2023;
- Volunteer Writer at the Daily SAIMUNer, Nairobi, Kenya, 2018;